

Professional Development Activity Request

Date March 26, 2015

Activity Request submitted by: Radene (name) Worley (school)

Activity aligns with:
1.7 District CSIP Goal: Provide effective professional development aligned to District goals to all faculty and staff
 _____ Building SIP Goal: _____

Activity Focus Area(s):
 Literacy Curriculum Technology
 At-risk Mathematics Instructional Strategies/Improvement

Funding Source(s): _____ Approved by: (Both the PD rep and principal must sign)
 _____ Building _____ Bldg. PD rep _____
 _____ Department--- Dept. name _____ _____ Bldg principal _____
 Special Projects (District PD funds)

Professional Development Activity Description

List name of activity and briefly describe: Missouri Association of School Librarians state-wide conference

Location Osage Beach, MO Date of activity April 18-20, 2015

Participant names Radene Worley, Tonna McGee, Rebecca Cornish

No longer attending

Substitute Salary

Substitute costs (\$95 per day w/benefits)
3 x 1 x 95.00 = \$ 285.00
 # of subs # of days \$95.00 Total

Staff compensation

Stipend (\$25 per hour w/benefits) _____

Purchased Services

Airfare (total \$) _____
 Registration* (Total amount) 921.00
 Lodging** (Total amount) 88.00

Consultant Fee _____

Materials/Supplies

\$1,305.00
~~\$1,020.00~~

Grand Total:

Expense Summary: Cost Fund

_____ Building funds
 _____ Department funds
1,305.00 Special Projects

Dept? No

Required Forms (Must be attached to this request)

Authorized Leave Form *
 (A separate form must be completed for each participant)

Time Sheet
 (A separate time sheet must be submitted for each participant)

Travel Request/Reimbursement Form
 Travel Request/Reimbursement Form * Please include copy of registration
 Travel Request/Reimbursement Form** You will need to make your own hotel reservations.

Consultant Form

Request for Materials and Supplies Form

Activity: <input type="checkbox"/> Approved <input type="checkbox"/> Not approved _____ Dr. Elizabeth Savidge

Building Name: Luff Activity Date: _____

Please provide a brief description of your building activity including your plan for sharing. During our staff Professional Development I will share the latest in Google activities.

I would also like to share the Learning Commons plan for libraries.

Criteria for High-Quality Professional Development

**Mark all that apply to the activity described above.*

Part I: High-quality professional development:

- actively engages teachers, over time.
- is directly linked to improved student learning so that all children may meet the Show-Me Standards at the proficient level.
- is directly linked to district and building school improvement plans.
- is developed with extensive participation of teachers, parents, principals, and other administrators.
- [*Parent participation may be at the CSIP level]
- provides time and other resources for learning, practice, and follow-up.
- is supported by district and building leadership.
- provides teachers with the opportunity to give the district feedback on the effectiveness of participation in this professional development activity.

Part II: Some types of activities that might be considered high-quality professional development if they meet the above requirements are:

- study groups.
- grade-level collaboration and work.
- content-area collaboration and work.
- specialization-area collaboration and work.
- action research and sharing of findings.
- modeling.
- peer coaching.
- vertical teaming.
- other _____

Part III: Topics for high-quality professional development may include:

- content knowledge related to standards and classroom instruction.
- instructional strategies related to content being taught in the classroom.
- improving classroom management skills.
- a combination of content knowledge and content-specific teaching skills.
- the integration of academic and vocational education.
- research-based instructional strategies.
- strategies to assist teachers in providing instruction to children with limited English proficiency to improve their language and academic skills.
- strategies to assist teachers in creating and using classroom assessments.
- instruction in the use of data to inform classroom practice.
- instruction in methods of teaching children with special needs.
- instruction in linking secondary and post-secondary education.
- involving families and other stakeholders in improving the learning of all students.
- strategies for integrating technology into instruction.
- research and strategies for the education and care of preschool children.
- research and strategies for closing achievement gaps between diverse groups of students.
- other _____

Please make a copy of this completed form for your records.

REGISTRATION FORM

2015 MASL SPRING CONFERENCE AGREEMENT & PAYMENT FORM | APRIL 19-21, 2015 | TAN-TAR-A RESORT | OSAGE BEACH, MISSOURI

NAME _____ SCHOOL NAME _____

MAILING ADDRESS WITH CITY, STATE & ZIP CODE _____

EMAIL ADDRESS _____ PHONE _____

DISTRICT NAME _____ DISTRICT PHONE _____

DISTRICT ADDRESS WITH CITY, STATE & ZIP CODE _____

EMERGENCY CONTACT _____ EMERGENCY CONTACT PHONE _____

HOME _____ CELL _____

WHILE ON-SITE, I WOULD LIKE TO RECEIVE TEXT MESSAGES ABOUT IMPORTANT EVENT DEVELOPMENTS

CELL _____

MASL MEMBER _____ EARLY BIRD BEFORE 1/31/15 _____ REGULAR AFTER 2/1/15 _____

Full Conference - ALL INCLUSIVE	<input type="checkbox"/> \$287	<input type="checkbox"/> \$312
Three Day Itemized - NO GENERAL SESSIONS/KEYNOTES	<input type="checkbox"/> \$187	<input type="checkbox"/> \$212
Monday or Tuesday One Day Itemized - NO GENERAL SESSIONS/KEYNOTES		<input type="checkbox"/> \$137
Sunday One Day Itemized - PRE-CONFERENCE SESSION, EXHIBITS, WORKSHOPS & GENERAL SESSION		<input type="checkbox"/> \$137

NON-MEMBER

Full Conference - ALL INCLUSIVE	<input type="checkbox"/> \$387	<input type="checkbox"/> \$412
Three Day Itemized - NO GENERAL SESSIONS/KEYNOTES	<input type="checkbox"/> \$287	<input type="checkbox"/> \$307
Monday or Tuesday One Day Itemized - NO GENERAL SESSIONS/KEYNOTES		<input type="checkbox"/> \$187

CURRENT STUDENT MEMBER

*Sunday and Monday = 2 days
@ \$87 per day x 2 people*

Full Conference - ALL INCLUSIVE	<input type="checkbox"/> \$200	<input type="checkbox"/> \$225
Itemized - NO GENERAL SESSIONS/KEYNOTES	<input type="checkbox"/> \$100	<input type="checkbox"/> \$125

RETIREE

Itemized - NO GENERAL SESSIONS/KEYNOTES \$62 \$62

GENERAL SESSION FUNCTIONS

PRICE PER TICKET FOR ITEMIZED REGISTRANTS ONLY

MEAL REQUEST
PLEASE WRITE IN OTHER
REQUEST OR ALLERGENS

Sunday Dinner - AWARDS SESSION AND GUEST SPEAKER	<input type="checkbox"/> \$35	<input type="checkbox"/> Vegetarian
Monday Breakfast - COMPLIMENTARY FOR MEMBERS	<input type="checkbox"/> \$12	<input type="checkbox"/> Diabetic
Monday Buffet - ADMINISTRATOR'S AWARD AND KEYNOTE	<input type="checkbox"/> \$25	<input type="checkbox"/> Other
Monday Banquet - READERS AWARDS BANQUET	<input type="checkbox"/> \$40	
Tuesday Buffet - GENERAL SESSION AND KEYNOTE	<input type="checkbox"/> \$27	

ADDITIONAL DETAILS

I am retiring this year
 I am a past award winner
 New MASL member 2014-2015

TOTAL \$ _____

PAYMENT OPTIONS

CHECK ENCLOSED:

Check Number _____ Amount \$ _____

Make checks payable to:
MASL Mail to P.O. Box 2107
Jefferson City, MO 65102

CREDIT CARD:

Visa Discover
 MasterCard

Card Number _____

Expiration Date _____ Amount \$ _____

Name on card _____

Signature _____

Billing Address _____

City, State & Zip Code _____

DELAYED BILLING:

School Purchase Order Number _____

(PLEASE ATTACH)

Registration must be postmarked by the cutoff date in order to receive the less expensive registration rates.

MASL FAX
573-635-2858

Cancellations must be received in writing on or before March 25, 2015, to be eligible for a refund. Refunds, less a \$35 processing fee, will be made after April 30, 2015. Cancellations received March 25, 2015, or later are not eligible for a refund. Substitutions made in writing are welcome at any time. The MASL Spring Conference Committee will make every effort to fulfill program offerings; however, MASL reserves the right to cancel or substitute as necessary.



- 2015 MASL SPRING CONF.
- ABOUT MASL
- AUTHORS
- BLOGS
- CORPORATE SPONSORSHIP
- EPSILON BETA
- EVENTS
- FORUMS
- GOVERNANCE
- GROUPS
- HELP
- HOME
- LEGISLATIVE AND ADVOCACY
- MASL NEWS
- MASL STORE
- MEMBER SEARCH
- MEMBERSHIP INFORMATION
- NEWSLETTER
- PROFESSIONAL TOOLS
- READERS AWARDS
- REGIONS
- SCHOLARSHIPS & GRANTS

Conference Hotel

Share |

A room block for the conference has been booked at Tan-Tar-A Resort in Osage Beach, MO. When making reservations, ask for the MASL Conference rate to receive the discounted price of \$99 for a run of the house room or \$112 for a resort room, **plus tax, per night**. Reservations must be made by March 15, 2015 to ensure this rate.

Reservations may be made by calling Tan-Tar-A Resort at **573-348-3131**.

*2 rooms
no Estate rooms if possible*

SIGN IN

Remember Me

SIGN IN

[Forgot your password?](#)
[Haven't registered yet?](#)

CALENDAR MORE

- 4/18/2015
2015 Spring Conference Committee Meeting
- 4/18/2015
MASL Executive Council Meeting
- 4/18/2015
MASL Board of Directors Meeting
- 4/19/2015 » 4/21/2015
2015 MASL Spring Conference
- 4/19/2015 » 4/21/2015
2015 Spring Conference - Volunteers

FEATURED MEMBERS



CONTACT US • JOIN NOW • SCHOLARSHIPS • HELP
 PO BOX 2107 | JEFFERSON CITY MO 65102 | PHONE (573) 893-4155 | FAX (573) 635-2858

Association Management Software Powered by YourMembership.com® :: Legal